

No Worker Left Behind OSMIS Changes April 30, 2008

Questions and Answers:

Question: Will changes to contact information update the applicant record for existing participants?

Answer: Yes, if you find a record that is already in the system and you alter it, it will update it just like any other system.

Question: How would you reschedule a participant who calls before their scheduled date?

Answer: You can go into the system and change that date. It is the orientation schedule date, you just change it to the new date.

Question: If the orientation record is entered before the actual participation record is entered by ES, will the two records combine?

Answer: You should be able to find the applicant record. The searches are done the same. You can find it and use it but it won't have a social security number in it.

Question: If you're orientating someone over the phone, then you're saying we need to take their name, address and date of birth to enter in the MIS?

Answer: Those are the required fields. We consider it an orientation, even though it is general and over the phone. Please try to get the information over the phone and enter it into the system. You have to decide if the information being given over the phone is actually an orientation or not before you have to enter it. It is a local MWA decision. If it is an orientation, please capture and enter the information.

Question: do we enter past or just future orientations?

Answer: We are not requiring you to go back and enter past orientation, or even those on your scheduled/wait lists. Only ones from the time this goes into effect must be entered.

Question: Is the region code the current one we use now for Assessment and Program Information?

Answer: The region code is the same one you use for WIA, TAA and Welfare.

Question: What if we do not schedule orientations but have open enrollment twice a week?

Answer: You can capture the information on those who attend, on the day they attend, if you don't know who will be attending ahead of time. Or you can enter the date they are expected to attend if you know that ahead.

Question: Will we be able to see participation across all programs when someone calls in or asks about NWLB?

Answer: You will still be able to view participation across all programs.

Question: How can an individual attend an orientation BEFORE he was scheduled to attend?

Answer: Say he was scheduled for May 1, but attended April 30. Then you put in the April 30 date as the attended date. The system will allow this.

Question: Does the orientation activity effect system exits for WIA?

Answer: No. The orientation has no effect on system exits.

Question: Will we then be able to build the WIA or Trade participation from this entry?

Answer: Yes. You always search by applicant. If you put the information in on the orientation screen, then when you later search for this applicant you will be able to find them. The record you find will not have an SSN, so you will have to add that and any other information required.

Question: Will the report be an "on line" report? Looking to manage number of people signed up for a session with 30 seats.

Answer: Right now it's a planned report that will list anyone scheduled to come on that date. You can run it by county, by region or by orientation site. It will probably be moved into WEBDB when the system comes up.

Question: Will this be an instant online report?

Answer: That has not been decided. Probably, but it will have the same restriction that if your dates are more than a week it will not run instantly. (There was a lot of agreement for having the report as an on demand report.)

Question: May I suggest the report for NWLB be set up to run like the WF430.

Answer: None given. Just a comment.

Question: Does this Pre TAA designation include participants with only a waiver?

Answer: No. Once you put a waiver in for someone, that makes them a participant. This is only someone who is waiting for training and has nothing else.

Question: how did you get to this field?

Answer: The same as entering any activity. It is under the Enter Activity screen and will be under a No Worker Left Behind option.

Question: What is the last "reason", I didn't catch it, and I cannot see it on the screen.

Answer: Timing issues. If someone is ready to go into training and they have to wait because the training provider doesn't have a session beginning soon enough.

Question: If someone is waiting for training due to lack of funding and we're not sure when the funding will be available, how do we choose the scheduled start date?

Answer: Select the best date you can estimate based on what you know. You can always change the field or update it later if you find the date you put in is not accurate.

Question: Is WFT an allowable activity for JET (Work First)?

Answer: It is an activity you can click on, but it won't have any hours or anything like that.

Question: The waiver is a dated requirement 8/16 Rule, would it be wise to ever enter a wait for TAA?

Answer: There is a possibility that you can wait for training and not have a waiver in the system. Might not happen very often, but it could happen.

Question: How far in advance are we able to place them in waiting for training?

Answer: You can place someone into Waiting for Training today and their scheduled start date can be up to one year from today.

Question: will there be an automatic reminder window if 'waiting for training' is open for a JET/Welfare customer when file gets termed?

Answer: There won't be a special window, but when you try to terminate that person you will get a message that you have to end this activity also.

Question: What if they don't go to training

Answer: In that case you can go in manually and enter an end date for that wait. The system will notify you that the date is coming up so if they are not going into training you can manually manage that data/

Question: It would be helpful to add a training cost to the WFT activity to see how much you have obligated.

Answer: Currently not a field we have. Will consider it for a future enhancement.

Question: If one contractor (region code) enters the Orientation for a person and another contractor (region code) will be continuing the training - how will that impact reports/activities and then for who?

Answer: Orientation and Waiting for Training are two separate fields. It should not have an impact at all. You can just run the reports as you want them.

Question: Will this apply for WIA Youth too?

Answer: No. WIA youth is not part of NWLB.

Question: Can we have multiple wait for trainings for the same person in different counties?

Answer: They cannot be waiting for training in the same system more than once at the same time.

Question: Wouldn't the new SDA complete a new orientation as each SDA has a different format or process?

Answer: Yes. You can have multiple orientations at multiple MWA's This is different than Waiting for Training.

Question: Will they have the customer ID on these reports?

Answer: Yes, customer ID will be on the TAA and WIA report. Client ID will be on the Welfare report.

Question: Aren't the TAA training funds a different source than WIA NWLB training funds?

Answer: Yes, WIA and TAA are two separate federal funding sources, but they both fall under the umbrella of NWLB.

Question: Are you generating reports for the amount of time they are waiting for training?

Answer: Yes. There will be some state level reports that have been requested by the NWLB team that will show how long people are waiting. They will be done on a state wide basis with specific time increments.

Question: Does the NWLB department have a schedule for running those reports?

Answer: Nothing set yet, but they will be run periodically, certainly once a month. We will certainly run them as often as the governor asks for an update.

Question: Will the list match the CECR?

Answer: There will be duplication, but we are only listing two year and four year institutions here. So they may be different.

Question: What happens with JET participants when they are closed due to meeting 180 retention but are marked NWLB?

Answer: If they are still in training, then you could complete the training with the individual no matter what DHS is doing with the person.

Question: Food Stamp participants are ineligible for services once they become employed. Eligibility for Vocational/Occupational Trainings requires a 10 hour a week job to be eligible for this training. So how would this work?

Answer: We don't see a lot of FS NWLB people. Please send the question through your MWA management for discussion with the Food Stamp.

Question: What if the training is third party funded

Answer: If one of the training activities is in the system, and you put them in the system, it doesn't matter who is paying for the training. You can keep them open, There is no restriction that you close them when DHS closes them. But please talk to your MWA management who may want to contact Brian Marcotte's unit.

Question: Will the questions and answers be available to us in written form sometime after this Webinar?

Answer: Yes, they will be posted on the BWT training site at <http://michigan.gov/bwt>

Question: Will the system allow two training institutions for WIA? As in KCC (2yr) start and transfer to Western (4yr)?

Answer: This would be two training activities. You would put in the two year first, and then add the four year as a separate training activity.

Question: Can this info be shared with all JETs?

Answer: This is how we are sharing it. With this Webinar.

Question: What do we do in the instance when they come to JET already in VOT or RN clinicals; can we still enroll the JET customer into the respectful JET training activity while the customer completes the NWLB orientation and assessment? It's commonplace for us to receive JET referrals to occur with customers already in training without presenting to MWA for NWLB. I'm concerned we MUST enroll the JET customer into NWLB before we can enter the customer into the JET training activity?

Answer: When you put them in to the JET activity, and the date is greater than the date when this is moved to the production system in mid-May, then yes, they will be in NWLB.

Question: Will these questions and answers be available in written form to all participants after this Webinar?

Answer: Yes. They will be posted on the BWT training site. <http://michigan.gov/bwt>

Question: I had requested that Brian's [Steve's] answer be shared with all JETs.

Answer: We will try to do that.

Question: URL for the PowerPoint???

Answer: <http://michigan.gov/bwt>, under Other Webinar Documents.

Question: Is there a plan to add term codes for food stamps?

Answer: Not over the current four that exist currently.